Attendance List:

Dan Belles, WSP
Brendon Nobbay LESA
John T. DOL
Randy McKown, AOC
Paul Sullivan, WSDOT
Mike Alberts, Tacoma PD
Kendra Hensley, DOL
Brian Limotti, WSDOT
Warren Stanley, WSDOT
John Huntington, WSP
John Dunn, WSDOT
Paul Counts, Thurston Co. Sheriff's Office
Rick Jenness, Sunaptic Solutions (JINDEX Vendor) via teleconferencing

Absent: David Kaelin (IDMS)

AGENCY AND PROJECT UPDATES:

- E-Mail from Rhea Galland of WSP – She is willing to participate in SECTOR Collision Scene Diagram Tool RFP Evaluation.
- No news from the Lacey PD about having us do a SECTOR demo for them. Paul talked with LT Chris Ward of the Lacey PD about this and it appears they are going to set up a meeting the second week of February for this.

SECTOR PRESENTATIONS:

- Three Flags Conference in April – Mike Alberts, Dan Belles, Randy McKown possible attendees to do a presentation on SECTOR
- FLSB – WSP also wants a SECTOR Presentation in Mid-March.
- Suggestion has been made to do one SECTOR presentation for executives of the agencies involved. Dan asked everyone to check with their agencies about doing a briefing.
- Also, do we want to do a SECTOR briefing for the legislature? This could show them the need for the signature legislation.

List of Law Enforcement Agencies/ORI's

- Need to get law enforcement agency ORI number list cleaned up. Several lists out there and none of them match. Having difficulty determining which ORI is the primary and which is to be used in SECTOR for the officers.
- Possibly, start with Randy's list of law enforcement agencies and see if that will get us where we need to be.
- Randy will send his list of law enforcement agencies to Dan Belles.

- Dan said he has selected a format to use for WSPs ORI numbers. It will be the same as the numbers used for the agency's current TAS reports.

AGENCY UPDATES:

- WSP will begin interviews for the SECTOR Support person position. Randy, Kendra and Paul S will be on the interview panel
- Trooper Nick Casto is using SECTOR to create test tickets. Need to determine the best method of mounting computers in his vehicle and Nick will be helping in this matter.
- WTSC money may be available to purchase additional hardware for Thurston County.

AOC UPDATES:

- Randy will be testing software that Judges will use to access the tickets.
- Randy set up a meeting with Pierce County District Court Judges in March.
- AOC has obtained additional funding to complete their part of the SECTOR related project.
- Will also need to do the same for Pierce County Municipal Court.
- Mike indicated that we need to meet with staff from Pierce County LESA who have questions on how tickets will be accessed from SECTOR during our test phase.
- David still needs addresses for the four courts (Kitsap County and others) so they can be put on the tickets. Randy says they don't want an address on the ticket but he will check into whether a generic address can be applied. John Huntington says they need an address so the people getting the ticket know where to send it in to.

WSDOT UPDATES:

- Paul met with Rick Jenness about their IT infrastructure and discussed several access options to JINDEX for WSDOT. Paul would like to get a definitive rejection from DIS so he can rule out the SGN as one of these options for good.
- Collision RFP Diagramming Tool will have participation of several officers.
- Warren and Brian continue to crank out test records and will send list of changes to Dan by January 20th.
- Randy - Judges would like to be able to see the collision scene diagrams as well.
- Paul Sullivan – This should be possible given the way the client is set up and how it treats diagrams.
- Paul Counts – Feedback from officers so far is that Smart Roads is BAD! This may be due to no training.
- Warren – We may want to re-design how units are persons are captured in the quick capture feature.
- John and Mike also had some concern about this. They suggest that the officer focus on one unit at a time, and then manually increment the unit number to the next unit so that persons can be assigned to the next unit.
- Brian said that he and Warren had some discussion with David about this and he seemed convinced that it was working as intended and it would not be good to

change it. Brian suggested we wait until the next build and have the officers take a look at it again.

DOL UPDATES:

- Kendra has questions for Rick and Titus about blocking several types of attachments with BIZ talk server photos, video and toxicology reports.
- DOL needs to have some questions on XML Schema answered now in order to begin programming so they can do the testing in March that we are scheduled to do.
- DOL can only do so much to prepare the adjudication programming given the information they now have. They have to have the ticket XML Schema from AOC NOW!

SCANNER ISSUE:
- Conflict between operating system and hardware/software. This has been resolved for scanning bar codes. John Huntington may continue to have a problem because of access rights issue. The scanner has to access the registry in to capture the signature image and currently the WSP doesn't allow that. So a fix will need to be found from the manufacturer and how to get around this for the departments with Windows 2000 machines.

RESPONSES FROM DAVID (IDMS) ON SECTOR MASTER LIST:

- Item #5 - Will provide new logic for how Quick Capture will operate.
- Item #7 – DOL continues working on this issue. May have to go back to the vendor for bar code information.
- Item #11 – Move tickets to jump drive for testing purposes.
- Item #15 – DOL may have a solution for this.
- Item #12 – Establish test SECTOR environment. This sounds like it can be done.
- Item #13 – Resolved.
- Item #16 – Need more automation in the back office installation process.
- Item #21 – Rick Jenness is working on this.
- Item #22 – David doesn't feel he can fully implement the desired change at this time. He can give the officers the ability to add in the additional fee manually. This should be an adequate solution at this time.
- Item #24 – Only needs to use A, B, C – Don't need the full code descriptions.

Mike has a question about the query and reporting functions in the back office. Will David do the training in this for Crystal Reports? Probably not! Can we use someone else to do this training, maybe someone from the SECTOR project Team? Perhaps WTSC could fund this training.

Rick Jenness gave updates on meetings with Fortress and JIN Board.

John Huntington responded to questions that Rick had sent earlier in the day.

JIN BOARD - Rick briefed the board and most of it dealt with the Security Model:

- Authenticity
- Authorization
- Auditing

End Meeting Minutes